

SENIOR GRADUATION GUIDE

Wednesday, May 29, 2024 at 4pm — Burger Center Arena

Please read through the following information carefully to ensure graduation runs smoothly. If you have questions, please contact the main office at (512) 414-2514.

GRADUATION EVENT INFORMATION

PARKING AND TRANSPORTATION

Parking is free and available on a first-come, first-serve basis. Disabled parking spots as well as a designated drop-off area are located in front of the building. AISD Transportation will run a shuttle service from the campus parking lot to the Graduation site.

Burger Arena & Stadium - Parking is available on Hwy 290/Ben White Blvd. and Jones Rd. entrances.

PROHIBITED ITEMS

Please note that failure to comply with guidelines may result in ejection from the venue.

- Disorderly conduct
- Food and drinks, except for bottled water
- Smoking/Vaping
- Alcohol may not be served or consumed on any AISD property
- Laser pointers
- Littering
- Noisemakers or air horns
- Use of drones
- Balloons, confetti, silly string, powder, beach balls, large posters, and streamers
- Glitter (thrown, displayed, or worn)
- Wandering away from the designated areas or into restricted areas
- Firearms or explosives, weapons of any kind, are not allowed on any AISD property
- Any item deemed inappropriate for the event by AISD staff

CLEAR BAG POLICY

Visitors are required to use clear bags at any Austin ISD facility. All guests may be subject to a visual inspection and/or a bag inspection conducted by an AISD staff member. Approved bags must be clear and not exceed 12 in. (by 6 in. by 12 in.) or be a clear one-gallon resealable plastic freezer storage bag—one per person. Bags must be clear plastic, vinyl, or PVC and have a maximum of one logo imprint not exceeding 4.5 in. tall x 3.4 in. wide. The only non-clear bags permitted are small clutch bags (with or without a strap) that are the size of a hand. Exceptions will be made for medically necessary items after proper inspection at designated areas. [Clear Bag Policy - English](#) & [Clear Bag Policy - Spanish](#)

STUDENT EXPECTATIONS

Graduates must be on their best behavior upon arrival, during, and after the event. ***Graduates are expected to remain seated and in attendance through the end of the graduation ceremony.*** We ask that Seniors remain with their Class of 2024 and cannot leave early before the event ends.

ARRIVAL - SENIORS

Seniors should report to the graduation site 1 hour before the ceremony. Seniors must check in with campus staff and line up alphabetically to be ready to enter the venue on time. Look for the signs directing Seniors where to check-in. Once you are marked present, you will receive your Class of 2024 medallion. If you don't check in at the Senior area we will assume you aren't present and your name will not be called during the ceremony.

Burger Center Graduation - Student drop-off is on Hwy. 290/Ben White side of the building underneath Burger Stadium.

ARRIVAL - GUESTS

The graduation ceremony will begin promptly at the scheduled time. Please allow plenty of time for transportation, traffic, and parking. Facility parking instructions will be displayed on signs and by AISD Police, who will be on-site to direct parking and traffic. Shuttle buses will run from each campus two hours before and two hours after the ceremony concludes.

MOBILITY-IMPAIRED GUESTS & ADA SEATING

On-site handicapped parking is available. Upon arrival at the graduation site, inform AISD staff at the entrance of your needs.

AMERICAN SIGN LANGUAGE (ASL) INTERPRETATION SEATING

Families needing ASL Interpretation will be seated in a designated area for enhanced viewing. Please notify AISD staff at the entrance of the facility that you need ASL seating.

WHAT TO EXPECT DURING THE CEREMONY - SENIORS

Seniors check-in upon arrival. After checking in, Seniors will line up in alphabetical order. When it is time to enter the event venue, they will follow the line leader to their seat. After the speeches, line leaders will signal seniors when to stand and the entire row in each section stands at once to line up to approach the stage. Seniors will walk onto the stage, receive their diploma cover from the Principal, take a photo, and return to their seats.

WHAT TO EXPECT DURING THE CEREMONY - GUESTS

Please refer to the graduation program for the order of events for the ceremony. Once Seniors begin receiving diplomas, please hold your applause until the end of the awarding of diplomas, so that every family can hear their child's name announced.

AFTER THE EVENT

Guests are asked to remain seated until all graduates have exited via the recessional. Graduates are

encouraged to meet their families and guests outside the venue.

GRADUATION ITEMS FOR SALE AT EVENTS

Please share with your students and families that there will be items for sale at the graduation that can be purchased before, during, or after graduation. Items that will be available for purchase are flowers, t-shirts with the high school logo and all senior names, and teddy bears. Items can also be purchased online and picked up at the event. Families will receive a special link for the high school to place an order soon. Stay tuned!

CAP & GOWN INFORMATION

SENIOR ATTIRE

Graduation attire includes a graduation robe, cap, tassel, and any official regalia awarded by your campus. Heritage stoles may be permitted upon approval. Seniors should submit a photo of their proposed heritage stole for approval by campus administrators. **No decorated caps, flowers, leis, money necklaces, Mardi Gras beads, flags, chains, LED flashing lights, etc. are permitted.** Tassels are to be worn on the right side of the cap until the Principal directs Seniors to move to the left side at the end of the ceremony.

Seniors are encouraged to dress business casual with pockets for keys and cell phones. Do not bring backpacks, bags, purses, or other items since there is no secure area to leave items. Please wear comfortable shoes appropriate for the occasion (no tennis shoes or flip-flops). Remember you will walk up a ramp, across the stage, downstairs, and back to your seat.

I FORGOT TO ORDER MY GOWN, CAP, OR TASSEL

Do not let not having a cap or gown ordered deter you from participating in graduation. We have extra items on hand that can be loaned to students. Herff-Jones will also be at the graduation site to sell caps and gowns if you did not place an order or if you need a tassel with the Class of 2024.

GRADUATION GOWN & HERITAGE STOLE EXAMPLES



✓ Yes



✓ Yes



✓ Yes



✗ No

GRADUATION CAP EXAMPLES



✓ Yes



✗ No

REGALIA, HONOR CORDS, AND STOLES

- Top 10% Cum Laude (Praise) silver cord
- Top 5% Magna Cum Laude (Great Honor) maroon cord
- Top 2% Summa Cum Laude (Highest Honor) silver and maroon cord
- National Honor Society - White and Light Blue cord/stole
- National Merit Scholars - Commended - White cord
- National Merit Scholars - Recognized - Red and white cord
- National Merit Scholars - Semi-Finalist - Red, White & Black cord
- National Merit Scholars - Finalist - Red, White & Gold cord
- Presidential Scholars - / Red, Navy & Maroon cord
- The University of Texas OnRamps - Burnt Orange cord
- Mu Alpha Theta (Math Honor Society) - Silver & Navy Blue cord
- Gifted and Talented Students - Red, White & Silver cord
- Who's Who - Teal cord
- Student Council/Leadership Council - Red, Royal Blue & Silver
- AVID - Gray cord
- PALS - Lavender & Navy cord
- Band - Pink and gold cord
- Choir - Pink and white cord
- Dance - Pink & Black cord
- Orchestra - Pink and light Blue cord
- Theatre & Drama Performance - Orange cord
- Future Business Leaders of America - Black & Gold cord
- Spanish Honor Society - Red & Gold cord
- German Honor Society - Red, Black, and yellow cord
- French Honor Society - Red, White & Royal Blue cord
- Chinese Honor Society - Lavender cord
- Science Honor Society - Kelly Green, Gold & Purple cord
- Health Occupations Students - Silver & Purple cord
- National Art Honor Society - 2 cords tied together "rainbow" cord
- CTE Certifications - Forest Green & Silver cord

- CTE Sequence Completions - Lime Green, Orange and Royal Blue cord
- CTE Project Lead The Way - Red, Blue, and Purple cord
- ACC Associate Degrees - Purple & White (ACC colors) stole/cord
- ACC Completion 12+ college credit hours - Purple cord
- College, Career & Military Readiness - Kelly Green
- Clifton CTE Program Completion - Forest Green & White
- Athletics - One sport Varsity letter - Silver & Black cord
- Athletics - Two sports Varsity letter - Silver & Tangerine cord
- Athletics - Three sports Varsity letter - Silver & Gold cord
- Athletics - Sports Medicine - Silver & White cord

DIPLOMAS AND FINAL TRANSCRIPTS

Seniors will receive a diploma cover at graduation, not the actual diploma. Diplomas will be available for pick up from the Main Office beginning Wednesday, June 12, 2024 from 8:30am - 12:30pm. Final transcripts will be ready in Mid-July. Each graduating senior is allotted one free final transcript after graduation. Any additional requests for a copy of your final transcript will incur a \$5 fee. If you would like a copy of your transcript, please request one by going to www.navarrovikings.org and clicking on the 'transcript request' button on the home page.

If you have any additional questions regarding final transcripts and/or diplomas, please contact the registrar assigned to your last name.

Julia De Alba, Registrar (A-L)

julia.dealba@austinisd.org

(512) 414-2514 ext. 59277

Adrian "AJ" Hernandez, Registrar (M-Z)

adrian.hernandez@austinisd.org

(512) 414-2514 ext. 71004